Fishguard Festival of Music Respects Your Privacy

Festival Office, c/o JD Jones & Co, 71 High Street, Fishguard SA65 9AW Company No: 02034445 Charity No: 517957

We comply with the Data Protection Act 2018. Electronic communications will be made in accordance with the Privacy and Electronic Communications Regulations (PECR)

We collect the personal data that you may volunteer when booking tickets, making a purchase, completing membership or donation forms, signing up for e-newsletters and responding to visitor surveys. Personal information we collect may include:

- your full name and title, date of birth
- postal address, email address and phone number

We will also collect and hold information about any contact you have with us as a visitor, donor or supporter of Fishguard Festival of Music, and may include details of:

- ticket purchases and event attendance
- contact preferences
- gift information, including payment details where applicable
- Gift Aid status
- details of correspondence sent to you, or received from you
- donor status
- · any other information provided by you at the request of Fishguard Festival of Music

When we ask you to provide your personal information we will let you know why we are requesting it and how we will use it by drawing your attention to this notice. Depending on your relationship with Fishguard Festival of Music, and the preferences you have indicated, data we hold may be used by us to send you promotional, marketing or fundraising information by post or electronic means.

These types of communications can include:

- Informing you of other products, services or events related to Fishguard Festival of Music, such as exhibitions, events, or retail offers
- News and updates about Fishguard Festival of Music and marketing or supporter enewsletters.
- Information on our fundraising operations, including occasional targeted requests to consider giving financial support to Fishguard Festival of Music, or to ask you to consider supporting us in other ways.
- Other relevant communications based upon your relationship with Fishguard Festival of Music

Contact by telephone will be strictly limited to communications relating directly to:

- Changes in circumstances relating to specific events and purchases
- Issues relating to the processing of bookings, donations or payments

We understand that your personal information and privacy are important to you. We make every effort to ensure that the information you share with us is recorded accurately, retained securely and used only according to your wishes.

We protect your personal information and adhere to all current data protection act legislation with respect to protecting privacy. We do not give out, sell or trade our mailing list data with third parties.

The information you provide will be used primarily to protect your purchases and attendance at events and to keep you informed about the activities of Fishguard Festival of Music. If, at any time, you no longer wish to receive communications from us, simply contact us at the address above or by email at: